

The Central Bureau of Statistics (CBS) – International Public Tender No. 05/2024
Provision of Management Services for the Public Council for Statistics
and its Subordinate Advisory Committees' Activities

A. Contracting Purpose:

The CBS is hereby reaching out to receive tender offers for management services for the activities of the Public Council for Statistics and its subordinate advisory committees. We require management services for the Council, including managing its meetings and activities (including those of its advisory committees). Everything as outlined in the tender documents.

The details of the services, the threshold conditions, the criteria for examining offers, and all other information are detailed in the tender documents.

Subcontractors can be used to provide the services outlined in this tender. Everything as outlined in the tender documents.

B. Summary of threshold conditions (full details in the tender documents, Chapter 1, Section 2):

Bidders must meet, among other things, the following conditions:

Main administrative threshold conditions for bidders

- The bidder must be legally registered in Israel insofar as it is required by law.
- The bidder complies with the requirements of the Public Entities Transactions Law of 1976 (“Public Entities Transactions Law”).
- The bidder complies with the provisions of the Equal Rights for Persons with Disabilities Law of 1998.
- All services offered by the bidder meet the licensing requirements and the standards required by law for their provision, if any.

Main professional threshold conditions for bidders

- The bidder has proven experience in coordinating, managing, and operating committees as follows: a minimum of 3 projects executed between 1.1.2019 and the last date for submitting bids. The projects were for a public body and each project lasted at least a year and at the very least included the following:
 - * Preparing, monitoring, and controlling annual work plans.
 - * Producing quarterly and annual reports.
 - * Registering and editing protocols.
 - * Arranging meetings (venue, attendees, reminders, refreshments...)
- **Public bodies:** Government offices, fiduciaries or other government institutions, local authorities or other bodies that perform public functions under the law.
- As part of the provision of the services, the winning bidder will be required to make position holders available to the CBS, as specified in Chapter 3 of the tender, and in accordance with the position requirements listed there. These position holders will not be required to meet threshold conditions for the bid to be submitted.

Main professional threshold conditions for the project manager

- **Education:** A bachelor's degree in an academic field from an institution recognized by the Council for Higher Education, or an equivalency confirmation for certificates issued abroad from the Ministry of Education.
- **Experience:** A minimum of three years of experience accumulated between 1.1.2019 and the last date for submitting bids as a project manager for managing and operating committees, and which, at the very least, included preparing work plans and producing annual reports.



- Regarding the service provider providing proven experience, only experience acquired after the relevant degree was received will be taken into consideration.
- C. **Contracting Period:** 12 months starting from the signing of the agreement. The service requester has the right to extend the contracting period for an additional period, up to a maximum of 48 additional months, at their sole discretion, subject to the approval of the Tenders Committee and the allocation of a suitable budget. The CBS does not commit to any type of annual contracting period. Payment will be made according to fulfillment and based on the price list proposed in the supplier's price quote.
- D. **Viewing Tender Documents & Registration**
- The tender documents can be reviewed and downloaded from the CBS website at www.cbs.gov.il, or from the Government Procurement Administration's website at www.mr.gov.il
- E. **It is not mandatory to participate in the bidders conference,** the CBS will only be obligated by written responses:
- It is not mandatory to participate in the bidders conference, however, a bidder who did not participate in the conference will not be able to claim to have not received information that was given during the conference.
 - The bidders conference will take place online on Monday, July 3, 2024, between **11:00 A.m.-12:30 p.m.** A link to the conference will be sent to those registered in advance (the name of the representative participating in the conference on behalf of the bidder must be sent to micrazimnt@cbs.gov.il).
- F. **Questions & Clarifications** are to be submitted through the Yahalom portal. All inquiries regarding this tender, including clarifying questions and requests, are to be made in writing only and before Thursday, July 7, 2024, at **8:00 p.m.** The CBS will only be obligated by questions in writing.
- G. **Bid Submissions:** Bids must be submitted in Hebrew. Bids can be submitted online by using the Yahalom portal. Everything as outlined in Chapter 1, Section 5.5 of the tender documents.
- H. **The last date for submitting tender bids** is Tuesday, July 23, 2024, at **2:00 p.m.**